

MINUTES
SAFETY AND SCHOOL FACILITIES COMMITTEE
MARCH 22, 2018

Attendance

Kenneth Richardson, Travis Richardson, Robin Goss, Regan Perry, Kevin Anderson

Introductions

A brief opening to welcome and thank our safety committee members for their attendance

Agenda

- Safety Committee unanimously approved the **minutes** from our September 2017 meeting
- A School Year-to-Date Accident Report was given out to each committee member which included all accidents for the 2017-18' school year; it was pointed out that we had 11 total claims with 23 total work days missed to date – the majority of the claims were from falls
- **OSHA** regulations were discussed with regards to the importance of having MSDS sheets up to date at each location; it was noted that **Randy Cranfill with Surry Insurance** came in November to do OSHA violation walk-thru for both our Child Nutrition and Transportation departments
- Kenneth Richardson updated the committee about the **Monthly Building Checklist** for each school and the importance of this process
- **Safety Tip of the Month** was brought up and discussed with regards to the tips approved for the months of April and May – resources were provided for each Safety Committee member to take back to their schools/departments
 - **April – Chemical Exposure**
 - **May – Electrical Safety**

Recommendations

- Meeting adjourned